

PROPOSED FORWARD AGENDA PLAN 2023/24

Updated 06/11/23

Substantive Agenda items

Meeting 1 – Thursday 28 September 2023		
Item	Description	Notes
1	2022/23 DSG monitoring	Q4/final outturn for 202/23 – Forum to note
2	2023/24 DSG monitoring	Q1 report - Forum to note
3	Safety Valve plan update	Update on progress with DfE ‘Safety valve’ programme
5	2024/25 DSG workplan	To include confirmation of process for Schools Block 2024/25 consultation.
6	Task Groups	Confirmation of role and membership of task groups
Meeting 2 – Thursday 9 November 2023		
Item	Description	Notes
1	DSG Monitoring Report 2023/24	Q2 report - Forum to note
2	CSSB budget 2023/24	Forum to approve budget
3	DSG Management Plan update	To include update on DfE ‘Safety valve’ programme.
4	Provisional DSG settlement 2024/25	Forum to note position and make provisional recommendation on any headroom allocation.
5	DSG Consultation 2024/25	Forum to note report on outcome of consultation with schools for DSG block funding transfer.
6	DSG Block transfer proposals 2024/25	Forum to consider and make provisional decision
Meeting 3 – Thursday 11 January 2024		
Item	Description	Notes
1	DSG Management Plan update	To include update on DfE ‘Safety valve’ programme.
2	Growth Fund report	LA confirms outturn from 2022/23 and update to allocations and EoY position for 2023/24. LA confirms of 2024-25 ‘top slice’ from Schools Block. Forum agrees allocation criteria.
3	Resource Provision and AP place commissioning	LA to confirm places commissioned in academies for 2023/24
4	DSG Schools Block 2024/25 – confirmed settlement	Forum notes final DSG settlement, recommends local formula to LA, confirms decisions on block transfer requests
5	Early Years block 2024/25	LA confirms funding arrangements for 2024/25
Meeting 4 – Wednesday 13 March 2024		
Item	Description	Notes
1	DSG Monitoring Report 2023/24	Q3 report – Forum to note
2	DSG Management Plan update	To include update on DfE ‘Safety valve’ programme
3	Schools Block – confirmation of individual schools’ budgets 2024/25	LA confirmation of individual budgets for 2024/25 following APT submission and any subsequent adjustments
4	DSG HNB centrally retained 2024/25	LA confirms allocation of HNB centrally retained funding.
5	DSG EY centrally retained 2024/25	LA confirms allocation of EY centrally retained funding
6	Central School Services Budget 2024/25	Forum approves CSSB budget allocations for 2024/25
Meeting 5 – Thursday 13 June 2024		
Item	Description	Notes
1	DSG Monitoring Report 2023/24	Q4 report and outturn – Forum to note
2	DSG Management Plan update	To include update on DfE ‘Safety valve’ programme
3	Growth Fund - outturn from 2023/24 financial year	LA confirms outturn from 2023/24 and any consequent update to the allocations for 2024/25
4	Scheme for financing schools	Approval of revised scheme by maintained school reps following consultation.
5	Annual membership review	

Standing items for all meetings		
Item	Description	Notes
Chair	Apologies/AOB/declaration of interests	
Chair	Minutes of previous meeting	
Chair	Matters arising including rolling action log	
Chair	Forum membership update	As required
LA	Update on national/local funding issues	Verbal notification of any updates
LA	Academies update	Notification of any changes to school status
Chair	Forward agenda planning	Sets out proposed agenda for the remainder of the year
Chair	Key decisions log	Records key Forum decisions over running 2-yr period